

Civitan Club of Perth
Executive Meeting - Minutes
Dec 1, 2020

- Presiding:** President Joe Ferguson
Executive: President-Elect Paul Anderson, Past President Bill McNicol & Treasurer Wendy Robinson
Directors: Bill Kelford, Bonnie Ennis, Patty Bernicky & Suzanne Bourbonnais
Absent: Secretary Karen Lindop-Beckwith & Director Tom Smith
Agenda: Motioned by IPP Bill M to adopt Agenda as amended; seconded by Director Patty
- **Carried**

Minutes of previous Executive meeting - October 29, 2020

- Motioned by Treas Wendy to adopt minutes as written; seconded by Director Patty - **Carried**

Treasurer's Report:

- Motioned by Director Bonnie to accept 2020/2021 Budget as presented; seconded by Director Suzanne - **Carried**
- Motioned by Director Patty to accept Dec 1, 2020 Treasurer's report as presented; seconded by Director Suzanne - **Carried**
- We have rec'd a cheque for \$3,814.54 from the Estate of Gerald Bennett (final distribution)

Correspondence/Information:

- There will be a meeting with the Classic Cruisers co-chairs & the Projects Committee on Wed, Dec 2, 2020 @ 5 pm
- It would seem that we are missing a set of keys. If anyone has found a set of keys that has a plastic playing card on the key ring, please let Civitan Bob Burch or President Joe know.
- The soft drinks in the cooler are due to expire. The Christmas Stocking project will be using some of the stock for the stockings for local seniors. Some of it will be used at the Dec 15th Awards Night/Installation of Officers.

Requests:

- Will's Transfer has requested permission to use the parking lot for trailers during this winter. IPP Bill M to follow up with Will's Transfer for more info

Old Business:

- **Update on Bingo chairperson(s)** - still need **Team Coordinator**
 - * *Licensing/Paperwork Coordinator - Gates Cooney (all reporting now on-line)*
 - * *Canteen Coordinators - Nancy & Larry Smith*
 - * *Money Coordinator - Wendy Robinson*If anyone is interested in the Team Coordinator position, please contact Pres Joe
- **Update on designing & building the patio outside the meeting room** - Survey will be sent out to the membership in the near future with details and pricing
- Still need **Blood Donor Clinic Chair** - Treas Wendy to obtain description of responsibilities
- **AGCO Radio Bingo** - Civitan Gates Cooney has replaced Civitan Bob Burch and she will continue to gather information to present to the Executive

New Business:

- Accepted, with regrets, the resignations of Civitans Kelli & Gary McLellan
- Accepted, with regrets, the resignations of our Publicity Co-Chairs Civitans Kelli & Gates. Both Civitans Kelli & Gates will remain in the position until Dec 31, 2020
If anyone is interested in the Publicity committee, please let Pres Joe, Civitan Kelli or Civitan Gates know as soon as possible

- **Results from survey - waiving By-law Section 3 & Policy 6**

By-law Section 3 - C) - Vacancies (unexpired terms) in the Board of Directors

In the event of a vacancy in the office of Treasurer, Secretary or Director, the Executive Committee will appoint someone on an interim basis not to exceed sixty (60) days, who is an active member in good standing of the Club and who meets the requirements of the Office. During the interim appointment, the Executive Committee will schedule a special election to fill the vacant position.

The Exec is asking for the membership to waive this By-law. Due to unforeseen circumstances, we have 1 Director position that is vacant. Due to these uncertain times, the Exec feels that we can function with 5 Directors instead of 6 for the 2020/2021 Civitan year until elections are held for the 2021/2022 year. Do you agree with waiving this by-law?

Survey results as of Dec 1, 2020 - Yes = 89.74% No = 10.26%

Comments

- First attempt could be a vote like we are doing now.
- We both agree during COVID only
- No

Policy 6 - New Club Projects

Any Member wishing to propose a new project for the club must first get the approval for this new project from the Projects Committee by submitting an outline of the project to the Projects Committee.

Once approval has been obtained from the Projects Committee, the new project must be placed before the Club Board of Directors and finally the membership for authorization. Acceptance of any new project must be ratified by a 2/3 majority vote of the active members in good standing present and voting at any regular meeting of the Club.

Due to COVID, the Exec are trying to think 'outside the box' to create modified/new fundraisers to increase income for the club. Do you agree with waiving Policy # 6?

Survey results as of Dec 1, 2020 - Yes = 82.50% No = 17.50%

Comments

- We both agree during COVID only
- With technology, many ways to keep members informed
- No

Motioned by Director Bill K to accept the results of the survey; seconded by Director Patty - **Carried**

- We have received a request from **Lanark County Crime Stoppers** to join 4 other local Civitan clubs to have the Civitan logo on the Crime Stoppers truck. For a 3 year sponsorship, the amount is \$3,600.00 divided by the 5 participating clubs (\$720.00 per club). Our Publicity Committee and the Executive have some questions that need to be answered before making a decision. Treas Wendy to follow up with LCCS.
- We have received some concerns from our members about feeling disconnected, better communication, better planning and responsibilities (who is responsible for what). These concerns were discussed and the Executive will be following up on each concern to ensure that these areas are improved upon and to provide direction where/when needed.

New Projects/Thinking Outside the Box:

- Treas Wendy has been in contact with the Drummond/North Elmsley Township office concerning a Catch the Ace licence being issued to the Civitan Club of Perth. Update will be provided once all information has been obtained.

Update from District and/or International:

- Email from Governor John Vandenbaar - copy of email attached to the minutes

Anything else for the Good of Civitan:

- Thank you to Civitans Gates & Corinne for thoroughly cleaning the walk-in cooler on Nov 18th
- Thank you to President Joe for picking up our new-to-us tent (son Braden provided the muscle). The tent is now stored in the storage unit at the Medical Bank.

Adjournment:

Motion to adjourn by IPP Bill; seconded by: Director Suzanne at 9:15 pm.